

CONSTITUTION  
HAPPY TIME SQUARES  
(Adopted September 19, 2005)

**NAME:** The name of this non-profit organization shall be “Happy Time Squares”.

**OBJECT:** The purpose of this club will be to provide fun and fellowship through square dancing and related activities.

Note: Members or guests in attendance while under the influence of drugs or alcohol shall be asked to leave the dance.

**MEMBERSHIP:**

Section I: Membership will be open to any square dancer who agrees to abide by the Club rules and By-laws.

Section II: The Club Caller and Taw are non-dues paying voting members of the club.

Section III: Membership shall be valid as long as dues are paid in a timely manner.

Section IV: Membership is non-transferable.

Section V: Membership may be taken from any member for conduct unbecoming to the club by two- thirds majority vote of members present at a club meeting.

**DUES:** The club dues shall be \$60.00 per couple or \$30.00 per person per year, to include regularly scheduled dances for the year beginning January 1 thru December 31. Dues may be paid in full or one half by the first dance of the year, balance to be paid in four months.

Officers shall have discretion to determine whether a member’s dues or a portion thereof may be waived.

**DISBANDING OF CLUB:**

Section 1. In the case that the Club disbands, the following will be done to liquidate all assets.

- 1) All obligations will be met by the club committee with any and all available club assets.
- 2) All remaining assets will be given to local charities.
- 3) Any assets remaining will be sold at fair market value and the proceeds will be given to charity.
- 4) The club committee will make recommendations to the club on charities.
- 5) The charities and amount of the give will be approved by a simple majority of the club members present.

**OFFICERS:** The officers of the club shall be elected at a general meeting of the members before November 1<sup>st</sup> of each year and shall consist of the following elected officers: President, First Vice President, Second Vice President, Recording Secretary and Treasurer.

These officers shall serve for one calendar year. The immediate Past President will also be an officer in the capacity of an advisor. The officers shall meet on the call of the President. The duties of the officers shall be generally as described below.

**Duties of the Officers:**

- A: They shall act as the governing board of the club.
- B: The officers will call special meetings of the club and the majority vote of members present shall control all business of the club. Adequate notice of all meetings to members shall be given if at all possible.
- C: The officers shall arrange for the time and place for club dances considering the wishes of the majority of members.
- D: President: Shall preside at all meetings, make announcements at the dances, and appoint committees as needed.
- E: First Vice President (Membership): Shall act as membership chairperson. Shall set up prospective member classes, the presentation of new members and shall appoint a committee to help carry out these duties.
- F: Second Vice President (Hospitality): Oversees club refreshment supplies. Appoints refreshment committee for each dance, follows through on committee progress before and during the dance.
- G: Recording Secretary: Take minutes of the official meetings, handle mailings of calendar of events to members and mailings of special dances to other clubs. Handle all official correspondence of the club including the club directory, the directory to be distributed by the fourth dance of the year.
- H: Treasurer: Collect all dues of the club and keep records of all expenditures. Prepare written financial reports at officer meetings and annual meetings. Will turn over all books and records to the person(s) assigned by the President to perform an internal audit of the Treasurer's books and records.

**MEETINGS:**

A Quorum is required to conduct business of the club. A quorum is deemed to be twenty five percent of membership duly notified at least two weeks in advance of the meeting.

Amendments to the constitution may be approved by two- thirds majority of the membership present and voting.

## AMENDMENTS

### Amendment to OFFICERS section, paragraph 1 (Adopted November 10, 2007)

The officers of the club shall be elected at a general meeting of the members in November of each year..... [Replaced by amendment below.]

### Amendment to OFFICERS section, paragraph 1 (Adopted October 11, 2008)

The officers of the club shall be elected at a general meeting of the members in September and take office in January. The officers will be President, First Vice-President, Second Vice-President, Recording Secretary and Treasurer..... [This will become paragraph 2]

### Amendment to OFFICERS section, new paragraph 1 (Adopted October 11, 2008)

The President will appoint a Nominating Committee of at least two persons/couples to serve with him/her to provide a slate of officers for the coming year.

### Amendment to DUES Section: (Adopted September 12, 2009)

#### New Paragraph after "...December 31":

Family Membership: If a household with at least one adult member has a square dancer under the age of 18, dues for each dancer under 18 will be \$5.00 per year.

New paragraph to start rest of wording starting with "Dues may be paid...". Add word **be** after "balance to **be** paid in four months."